Data Protection Policy

Deepastambha Charitable Trust| Last updated: 01/04/2026

This Policy is issued under the Digital Personal Data Protection Act, 2023 ("**Act**") and the Digital Personal Data Protection Rules, 2025 ("**Rules**"). Deepastambha Charitable Trust ("**we**", "**us**") is the Data Fiduciary for personal data processed through this website. You are the Data Principal.

1. Personal Data We Collect and Why

We may collect personal data such as name, gender, age, contact number, email address, city, photographs, identification documents and other information voluntarily submitted through its website, registration forms, volunteer forms or donation-related activities, as applicable.

Personal data shall be processed only for specified lawful purposes, including volunteer registration, communication, programme participation, donation administration, event management and fulfillment of legal obligations, as applicable.

We do not process your personal data for any purpose other than the one stated at the time of collection, except as permitted by the Act.

2. Consent

We process your personal data only with your free, specific, informed, unconditional and unambiguous consent, given by a clear affirmative action, or for "certain legitimate uses" permitted under Section 7 of the Act (such as compliance with law, or responding to a medical emergency or disaster).

You may withdraw consent at any time. Withdrawal is as easy as giving consent, and can be done by writing to us at the contact details in Section 8. Withdrawal does not affect processing done before withdrawal. We will stop processing, and erase your data, within a reasonable time after withdrawal, unless the law requires us to retain it.

3. Sharing of Personal Data

We do not sell your personal data. We share it only with (a) processors engaged by us under a contract, such as payment gateways and IT or email service providers, and (b) government or regulatory authorities where required by law.

4. Retention and Erasure

We retain your personal data only until the purpose is fulfilled or you withdraw consent, whichever is earlier, unless retention is required by law (for example, tax and accounting records). Thereafter, it is erased.

5. Security and Breach Notification

We shall implement reasonable security safeguards to protect personal data against unauthorized access, disclosure, alteration or loss. In the event of a breach, we will inform the Data Protection Board of India and each affected Data Principal, as required by the Act and the Rules.

6. Children's Personal Data

We process the personal data of a child (a person below 18 years) or of a person with a disability who has a lawful guardian only with verifiable consent of the parent or lawful guardian. We do not track, monitor the behavior of, or direct targeted advertising at children.

7. Your Rights

Under the Act, you have the right to:

1. **Access** a summary of the personal data we process, the processing activities, and the identities of those with whom it has been shared;
2. **Correction, completion and updating** of your personal data;
3. **Erasure** of your personal data, unless retention is necessary for the stated purpose or required by law;
4. **Grievance redressal**; and
5. **Nominate** another person to exercise your rights in the event of your death or incapacity.

To exercise any right, write to us at the contact details in Section 8 with your name and a description of your request. We may verify your identity before acting on it.

8. Grievance Redressal and Contact

Data Protection Officer: Suyash Abhyankar

Grievance Officer:

1. Amruta Page
2. Niranjan Vaishampayan

Email: contactus@deepastambha.com

Address: A 1963, Sadashiv Peth, Madiwale Colony, Navare Peth, Pune – 411 030

We will respond to your grievance within 90 days. Please approach us first. If you are not satisfied, you may file a complaint with the **Data Protection Board of India**.

9. Your Duties

As a Data Principal, you must comply with applicable law, not impersonate another person, not suppress material information when providing personal data for a document or identifier issued by the State, not register a false or frivolous grievance, and furnish only verifiably authentic information when exercising your right to correction or erasure.

10. Changes to this Policy

We may update this Policy to reflect legal or operational changes. The updated version will be published on this page with the revised date.